

June 30, 2008

Attention all bidders

Re: Brunswick County Department of Social Services Building, Kitchen Expansion,  
Addendum #5

The following clarifications, additions, deletions, revisions, and / or modifications are hereby made a part of the Construction Documents and thus change the original documents only to the extent hereby stated.

1. All bids shall be filled out on the attached form of proposal dated June 30, 2008. References to the affidavits A & B have been removed and additional lines were added for acknowledging addendum.

If you have any questions or comments, please feel free to call.

Frank Randel  
Project Architect

Brunswick County DSS  
Kitchen Expansion and  
Health Building Renovation

**PROJECT BID MANUAL  
SECTION III – PROPOSAL FORM**

Brunswick County Department of Social Services and Kitchen Expansion

Bolivia, NC

BID PROPOSAL FORM

PROPOSAL DUE DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

BID PACKAGE NUMBER AND TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Bid Proposal of: \_\_\_\_\_ (hereinafter called "Bidder")

a(n) \_\_\_\_\_ (Name of Firm)  
(Corporation, partnership or individual) organized and existing under the laws of the State of \_\_\_\_\_

Bidders North Carolina State License Number: \_\_\_\_\_

TO: Bordeaux Construction Company, Inc.  
c/o Brunswick County  
Brunswick County Government Complex  
Building G, Engineering Conference Room  
20 Referendum Drive NE  
Bolivia, NC 28422  
Attention: Mr. Jeff Phillips, Director of Engineering

The bidder, in compliance with Instructions to Bidders for the above referenced project – Bid Package, having examined the complete contract documents including plans and specifications prepared by Hemphill-Randel Associates and their Consulting Engineers dated April 2, 2008, all addenda issued by Bordeaux Construction Company and the Bid Manual prepared by Bordeaux Construction Company, Construction Manager, dated June 9, 2008, and being familiar with the site of the proposed work, schedule requirements, and with all of the conditions surrounding the construction of the proposed project, including availability of materials and labor, hereby proposes to furnish all labor, materials, engineering, permits, fees, taxes, insurance, bonds if required, scaffolding, hoisting, tools, equipment machinery, equipment rentals, transportation, supervision, clean-up, and safety measures to perform all work and furnish all services necessary to provide the entire scope of work indicated in this Bid Package and Exhibit "A" – Scope of Work , for the prices indicated on this Form of Proposal. These prices are to cover all expenses incurred in performing the work required for this Bid Package Scope of Work including all alternates and allowances.

The Bidder acknowledges that he/she has read and familiarized him or herself with the Minority Business Enterprise Participation in Construction and Purchase Contracts Policy, and further agrees to fully incorporate and participate with this program.

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The Bidder agrees, that if a written notice of acceptance of the bid is mailed or delivered to the undersigned within (60) days after the proposal due date, to enter into a Subcontract Agreement with the Construction Manager for the bid amount indicated in the appropriate spaces on this form, which is based upon the information contained in the plans and specifications, the Bid Manual, and the Scope of Work defined in Exhibit "A" – Scope of Work, and including work that might be considered a part of this trade's standard scope of work, but is not specifically indicated herein. The bidder further agrees to, within ten (10) calendar days; deliver to the Construction Manager a contract properly executed and the required Performance Bond and Labor & Material Payment Bond. After Bid Proposals are received, tabulated and evaluated by the Construction Manager, and the successful Bidder for each Bid Package has been determined, said Bidder agrees to meet immediately with the Construction Manager for purposes of determining that the Bidder has included a complete scope of work in their proposal. For purposes of these meetings, the Bidder agrees to provide herein a complete, detailed cost breakdown, a list of all Subcontractors and Suppliers, anticipated manpower utilization schedule, and a list of all items, materials and their manufacturers proposed for use in the work as required by the Construction Manager.

The Bidder acknowledges receipt of the following *Addenda* issued by the Construction Manager:

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

**BASE BID**

The undersigned agrees to perform the entire Scope of Work for this Bid Package, as described in the Contract Documents, Addenda and Bid Manual, for the Lump Sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

which **includes** the cost of the Performance & Labor and Material Bonds as applicable for bids exceeding \$300,000.

(Show amount in both words and figures; in case of discrepancy, the amount shown in words shall govern.)

All North Carolina State Sales and Use Taxes or Local Sales and Use Taxes are included in the above Base Bid (including taxes on purchase or rental of tools and equipment). Bidder agrees that this Base Bid will remain good and may not be withdrawn for a period of (60) calendar days after receipt date of Bid

**ALTERNATES**

The Bid Packages that are affected by the following Alternates have been identified. All alternates pertaining to the Bid Package being submitted must be completed with a dollar figure. If the base bid is not changed by the acceptance of the alternate, the word "zero" or "No Change" is acceptable. The use of the notation "NA" or "Not Applicable" is NOT acceptable. Provide a response for each appropriate alternate. (Show amount in both words and figures; in case of discrepancy, the amount shown in words shall govern.)

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**ALTERNATE No. ONE (1):** Provide the solarium addition on the existing kitchen building as shown and detailed on the drawings complete.

Alternate ONE Adjust Base Bid by Add / Deduct (circle one)

Dollars (\$ \_\_\_\_\_)

(Show amount in both words and figures; in case of discrepancy, the amount shown in words shall govern.)

**ALTERNATE No. TWO (2):** Provide displacement piles in lieu of auger cast piles as shown (Note: Only Package 2B should have cost involved in this alternate)

Alternate TWO Adjust Base Bid by Add / Deduct (circle one)

Dollars (\$ \_\_\_\_\_)

(Show amount in both words and figures; in case of discrepancy, the amount shown in words shall govern.)

All North Carolina State Sales and Use Taxes or Local Sales and Use Taxes are included in the above Base Bid and Alternates (including taxes on purchase or rental of tools and equipment). Bidder agrees that this Base Bid will remain good and may not be withdrawn for a period of (60) calendar days after receipt date of Bid Proposals.

**ALLOWANCES and UNIT PRICES**

The Bid Packages that are affected by the following Allowances and Unit Prices have been identified. Provide the cost for the following items as it pertains to the work of this contract. Allowance quantities are to be included in the base bid. Prices are to include all direct cost of the work, taxes, overhead, profit, supervision, equipment, etc. A unit price must be provided in the appropriate space on the Bid Form for all unit prices corresponding to your bid package. Refer to Specification Section 01270 and below. Unit prices will be used as a basis for adjustment of the contract total whether work is added or deducted. Unit prices shall remain firm for the period of the contract.

**UP-1A-1: Provide unit rate included for (1) man hour of general labor** \$ \_\_\_\_\_/man hour  
Allowance Quantity (to be included in Base Bid): Bid Package 1A (UP-1A-1) – 400 man hours

**UP-1B-1: Provide Unit Price for disposal of waste removed from this project** \$ \_\_\_\_\_/ton

**UP-1B-2: Provide Haul (roundtrip) Unit Price for dumpster transportation** \$ \_\_\_\_\_/haul

**UP-1C-1: Provide unit rate for (1) man hour for a cleaning crew** \$ \_\_\_\_\_/man hour  
Allowance Quantity (to be included in Base Bid): Bid Package 1C (UP-1C-1) – 20 man hours

**UP-1D-1: Provide unit rate for (1) man hour for a staking & engineering crew** \$ \_\_\_\_\_/man hour  
Allowance Quantity (to be included in Base Bid): Bid Package 1D (UP-1D-1) – 20 man hours

**UP-2A-1: Provide unit rate per haul to remove concrete and masonry rubble and dispose of offsite** \$ \_\_\_\_\_/haul  
Allowance Quantity (to be included in Base Bid): Bid Package 2A (UP-2A-1) – \$5,000 lump sum

**UP-2A-2: Provide unit rate per linear foot to remove and replace cracked curb & gutter** \$ \_\_\_\_\_/linear foot  
Allowance Quantity (to be included in Base Bid): Bid Package 2A (UP-2A-2) – 50 linear feet

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**UP-2A-3: Remove unsatisfactory soil (trench) and dispose of off-site, replace with 2000 psi minimum concrete** \$ \_\_\_\_\_/cubic yard  
Allowance Quantity (to be included in Base Bid): Bid Package 2A (UP-2A-3) – 200 cubic yards

**UP-2A-4: Remove unsatisfactory soil (trench) and dispose of off-site, replace with engineered fill from off site** \$ \_\_\_\_\_/cubic yard  
Allowance Quantity (to be included in Base Bid): Bid Package 2A (UP-2A-4) – 200 cubic yards

**UP-2A-5: Remove unsatisfactory soil (mass) and haul off site, replace with engineered fill from off-site** \$ \_\_\_\_\_/cubic yard  
Allowance Quantity (to be included in Base Bid): Bid Package 2A (UP-2A-5) – 1000 cubic yards

**UP-2B-1: Provide additional test pile in excess of original base bid test pile** \$ \_\_\_\_\_/each

**UP-2B-2: Provide additional cost for extra pile length longer than design length** \$ \_\_\_\_\_/linear foot

**UP-2B-3: Provide credit for pile length shorter than design length** \$ \_\_\_\_\_/linear foot

**UP-5B -1: Provide unit rate per square foot for finishing of drywall** \$ \_\_\_\_\_/square foot  
Allowance Quantity (to be included in Base Bid): Bid Package 5B (UP-5B-1) – 500 square feet

**UP-7A1: Provide unit rate per linear foot installed for Polyurethane caulking (NP-2 or equal)** \$ \_\_\_\_\_/linear foot  
Allowance Quantity (to be included in Base Bid): Bid Package 7A (UP-7A-1) – 250 linear feet

**UP-7C-1: Provide unit rate per man hour for a roofing crew** \$ \_\_\_\_\_/man hour  
Allowance Quantity (to be included in Base Bid): Bid Package 7C (UP-7C-1) – \$3,000 lump sum

**UP-9D-1: Provide a unit price for (1) man-hour to provide a paint crew for touchup** \$ \_\_\_\_\_/man hour  
Allowance Quantity (to be included in Base Bid): Bid Package 9D (UP-9D-1) – 80 man hours

#### **SCHEDULE**

Bidder will adhere to the construction schedule developed by the Construction Manager. All subcontractors will be required to provide input into the final approved construction schedule.

#### **CONTRACT TERMS AND CONDITIONS**

Bidder has read and reviewed the terms and conditions enclosed in the contract documents, including all documents enumerated in the Table of Contents of the Bid Manual, and takes no exception and is prepared to enter into a Subcontract with the Construction Manager.

Enclosure: Bid Bond of 5% of Bid (for all bid packages greater than \$300,000). Bid bond form located in bid manual. The bid bond shall be issued for a period of sixty (60) days from the bid due date stated herein. The undersigned represents that this Proposal is made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he is competing in his own interest and in his own behalf, without connection of obligation to any undisclosed person; that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his own examination and estimates and from them makes this Proposal.

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The undersigned understands that Construction Manager reserves the right to reject any or all Bid Proposals and to waive any informalities or irregularities.

**IF AN INDIVIDUAL**

Signature: \_\_\_\_\_

Name & Title (print): \_\_\_\_\_

Business Address: \_\_\_\_\_

Witness: \_\_\_\_\_

**IF A PARTNERSHIP**

Signature: \_\_\_\_\_

Name & Title (print): \_\_\_\_\_

Business Address: \_\_\_\_\_

Witness (to both): \_\_\_\_\_

**IF A CORPORATION**

Signature: \_\_\_\_\_

Name & Title (print): \_\_\_\_\_

Business Address: \_\_\_\_\_

Attest:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Affix Corporate Seal Here